## LOCAL CHURCH SCOUTING COORDINATOR Job Description and Duties

- 1. Serves as a link between the church and its Civic Youth-Serving Agencies/Scouting Ministries (currently Boy Scouts of America, Girl Scouts of the U.S.A., Camp Fire Boys and Girls, and 4-H) as a member of the Church Council and also the UMMen's Executive Committee.
- 2. Belongs to and oversees the work of the Committee on Civic Youth-Serving Agencies/Scouting Ministries.
- 3. Speaks often in Sunday morning worship to ask for prayer for the young people and to encourage support of civic youth-serving agencies/scouting ministries.
- 4. Assists the pastor and the church Worship Committee in planning and observing a Civic Youth-Serving Agencies/Scouting Ministry Sunday on the second Sunday in February or March each year. While an observance for each agency is recommended, sensitivity to Lenten services should be of foremost concern.
- 5. Reports annually the average attendance at events for inclusion in the Pastor's Report to the Annual Conference.
- 6. Explains the purpose of and encourages the use of the God and Country programs for children and youth.
- 7. Sees that qualified volunteer adults are recognized with awards of The United Methodist Church and the Civic Youth-Serving Agencies/Scouting Ministries.
- 8. When a unit, troop, or club is eligible, submits application for a Bishop's Award of Excellence.
- 9. Reviews the church's programs annually with the pastor and Civic Youth-Serving Agencies/Scouting Representative. Encourages the pursuit of the Bishop's Award of Excellence.
- 10. Represents the church on the District Committee of Civic Youth-Serving Agencies/Scouting Ministries.
- 11. Encourages youth participation in mission work locally, in the district, annual conference, nation and the world. And, encourages youth recognition through the Good Samaritan Award.

## **DISTRICT SCOUTING COORDINATOR Job Description and Duties**

- 1. Serves on the District Council on Ministries and District ~en Executive Board. Elected by these groups.
- Meets regularly with local church coordinators providing them with updated information on conference and national programs of church and Civic Youth Serving Agencies/Scouting Ministries.
- 3. Encourages all local churches to have a Civic Youth-Serving Agencies/Scouting Ministries/Coordinator.
- 4. Encourages an annual observance of Civic Youth Serving Agencies/Scouting Ministries Sunday.
- 5. Promotes use of God and Country programs for children and youth.
- 6. Sees that qualified volunteers are recognized with the awards of The United Methodist Church and the Civic Youth-Serving Agencies/Scouting Ministries.
- 7. Works closely with the district superintendent.
- 8. Serves on the Conference Committee for Civic Youth-Serving Agencies/Scouting Ministries.
- 9. Has authority to appoint sub-district coordinators.
- 10. Knows and understands duties of local church scouting coordinators.
- Encourages youth participation in mission work locally, in the district, annual conference, nation and the world. And, encourages youth recognition through the Good Samaritan Award.

## ANNUAL CONFERENCE SCOUTING COORDINATOR Job Description and Job Duties

- 1. Knows and understands the duties of district and local church scouting coordinators.
- Meets regularly with the District Civic Youth-Serving Agencies/Scouting Coordinators, providing them with updated information/training on Civic Youth Serving Agencies/Scouting programs.
- 3. Works closely with the conference bishop to see that local church units are recognized with a Bishop's Award of Excellence when qualified. Also sees that all qualified volunteers are recognized with the awards of the United Methodist Church and the Civic Youth-Serving Agencies/Scouting Ministries.
- 4. Encourages the observance of a Civic Youth-Serving Agencies/Scouting Ministries Sunday for local churches.
- 5. Serves on the Conference Board of Laity (Book of Discipline) and the Conference United Methodist Men Executive Board. Elected by the Annual Conference (Book of Discipline).
- 6. Attends annual conference and national meetings related to Civic Youth-Serving Agencies/Scouting Ministries training.
- 7. Serves on the Jurisdictional Committee of Scouting Coordinators.
- 8. Promote and coordinate the implementation of Bishop's Dinners for Scouting (Book of Discipline).
- 9. Explains the purpose of and encourages the use of the God and Country programs for children and youth (Book of Discipline).
- Encourages youth participation in mission work locally, in the district, annual conference, nation and the world. And, encourages youth recognition through the Good Samaritan Award.

## JURISDICTIONAL SCOUTING COORDINATOR Job Description and Duties

- 1. The Discipline provides for the Jurisdictional Scouting Coordinator to be selected by the United Methodist Men's jurisdictional organization. The National Director of Civic Youth-Serving Agencies/Scouting Ministries is available to assist in this process.
- 2. Knows and understands the duties of local church, district, and annual conference coordinator.
- 3. Attends/leads jurisdictional and national events related to Civic Youth-Serving Agencies/Scouting Ministries.
- 4. Works closely with the Office of Civic Youth-Serving Agencies/Scouting Ministries and UMMen.
- 5. Promotes annual conference recognition of their qualified Civic Youth-Serving Agencies/Scouting Ministries volunteers with the appropriate award of The United Methodist Church or the Civic Youth-Serving Agency.
- 6. Participates in the preparation of material for and the promotion of Civic Youth-Serving Agencies/Scouting Ministries Sunday for the church.
- 7. Meets regularly with and conducts training for annual conference coordinators.
- 8. Has the authority to appoint Associate Jurisdictional Scouting Coordinators as needed.
- 9. Promotes Bishop's Dinners for Scouting.
- 10. Explains the purpose of and encourages the use of the God and Country programs for children and youth.
- Encourages youth participation in mission work locally, in the district, annual conference, nation and the world. And, encourages youth recognition through the Good Samaritan Award.